

# Photo Gallery



## TABLE DETAILS

### Dining Room

- 4 Round 50 1/2 inch dia.
- 4 Square 3 ft. x 3 ft.
- 6 Rectangle 5 ft. x 2.5 ft.

### Side Patio

- 6 Round 5 ft. diameter

### Arrowhead Suite A

- 3 Squares 3 ft. x 3 ft.

### Arrowhead Suite B

- 2 Octagonal Poker Tables

# PRIVATE

# Events

at 19 IHCC 56

# Indian Hills

COUNTRY CLUB



PARTIES | SHOWERS | MEETINGS  
 BANQUETS | RECEPTIONS | & MORE



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 Event Director  
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Indian Hills Country Club  
 200 Indian Hills Dr.  
 Bowling Green, KY 42103



# Room Rates



## DINING ROOM (with fireplace) Max Seating Capacity • 65

|                       |       |
|-----------------------|-------|
| 0-30 Attendees .....  | \$200 |
| 31-50 Attendees ..... | \$250 |
| 51 + Attendees .....  | \$500 |

When renting the Dining Room, you may use the Patio for overflow at no additional charge. More photos of Dining Room on back of brochure.



## ARROWHEAD SUITES

Arrowhead Room Suite A ..... \$25  
Max Seating Capacity• 12

Arrowhead Room Suite B ..... \$25  
Max Seating Capacity• 12

Arrowhead Room Combined ..... \$50  
Max Seating Capacity• 15-20  
Divider wall is removed to combine rooms.  
Booking availability is limited in this location.



## LARGE SIDE PATIO Max Seating Capacity • 36

Flat Fee ..... \$200

The Large Patio offers 2 TV screens and a beautiful fire pit with loungers, as well as 6 round tables.



## RENTAL DECOR PRICING

|                                                 |             |
|-------------------------------------------------|-------------|
| White Linens .....                              | \$10 each   |
| Votives with LED Candle .....                   | \$1.50 each |
| Mirrors .....                                   | \$1 each    |
| Silk Flower Centerpieces .....                  | \$3 each    |
| Eucalyptus Rings .....                          | \$2 each    |
| Eucalyptus Strands .....                        | \$1 each    |
| Burlap Runners .....                            | \$2 each    |
| Natural-Cut Wood Chargers .....                 | \$2 each    |
| Gold or Blue Mats .....                         | \$1 each    |
| Please see separate Decor Catalogue for photos. |             |

# Planning Process



## 1 Booking

AS SOON AS POSSIBLE

Contact Event Director to check date availability. Events may be booked 1 year in advance. Events **MUST** be booked at least 2 weeks in advance. ONLY Members may rent facilities. The Facility Use Agreement must be signed to finalize a booking.

## 2 Menu Selections

2 WEEKS OUT

A Banquet Menu will be provided upon booking and selections need to be made at least 2 weeks out from event date. A Banquet Event Order (BEO) will be created and helps with cost estimates. Changes may still be made up to the Final Count Deadline.



## 5 Signatures

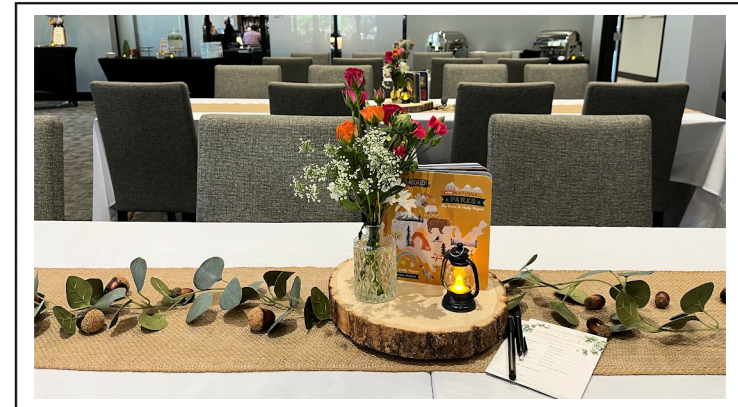
3-5 DAYS OUT

BEO will be updated after Final Count Deadline and emailed for final approval and signature.

## 6 Payment

DAY OF EVENT

Payment due by either cash, card, check, or member charge at the conclusion of the event. 6% sales tax and 20% gratuity is added to all event orders.



## 3 Room Setup

1.5 - 2 WEEKS OUT

Setup meeting at the club to discuss and approve room setup, decorations, and arrival time for decorating. Please review the Facility Use Agreement for restrictions prior to this meeting.

## 4 Final Count

1 WEEK OUT

The event director will assign a Final Count Deadline that is typically 1 week prior to the event. Guest numbers and food orders may NOT be altered after the deadline date.

